



REQUEST FOR BIDS

Compulsory Briefing Session and Site Visit

CONTRACTOR APPOINTMENT FOR REHABILITATION OF RUNWAY 01/19 AND APRON TAXILANE AT CAPE TOWN INTERNATIONAL AIRPORT FOR A PERIOD OF 36 MONTHS.

REF: CTIA7333/2023/RFP

  **Terminals**

  **Toilets**

Shops  





CONTENTS

1



WELCOME & INTRODUCTION

2



TENDER NOTICE & INVITATION TO TENDER

3



SCOPE OF WORKS

4



EVALUATION PROCESS

5



QUESTIONS AND ANSWERS





Briefing Session

1. Welcome & Introduction

2. General Info: Tender Scam

- Bidders to be aware of false ACSA tenders.
- E-mail address does not have “-” in them e.g name.surname@airport-s.co.za
- All ACSA tenders are advertised on National Treasury and ACSA websites.
- Contact ACSA to verify if unsure if tender/RFQ is authentic.



TENDER NOTICE AND INVITATION TO TENDER

Confidential



AIRPORTS COMPANY SOUTH AFRICA

4

Compulsory Briefing Session & Site Visit	5 April 2024 at 12h00 (mid-day)
Venue	Cape Town International Airport Southern Office Block Building, Conference Center
Query Closure Queries in writing to:	10 April 2024 tenders.scm1@airports.co.za
Response to Queries by ACSA	On or before 12 April 2024
Bid Closure Date and Time	29 April 2024 at 10h00 am LATE BIDS WILL NOT BE ACCEPTED <ul style="list-style-type: none">• Where bids are submitted before closing date and time, Submit bids Mon-Fri from 09h00-1600.• Bidders must complete the Bid Submission Register which will be on the table next to the Tender Box.• Where 3rd party companies are used to submit the bid, please ensure that they complete the register.
Bid Documents	Bid documents are available at no cost from the following websites: <ul style="list-style-type: none">• ACSA (www.airports.co.za) Select Tender Bulletin, select Current Tenders, download relevant bid information.• National Treasury (www.etenders.gov.za)
Submission of Bid Document	Cape Town International Airport Southern Office Block Building Ground floor Tender Box (Tender Box Slot Size: 300mm wide x 100mm height)



TENDER NOTICE AND INVITATION TO TENDER

Bid submissions	<ol style="list-style-type: none"> 1. 1 Original,1 Copy in printed format and 1 electronic format USB Flash Drive. 2. Seal in a clearly marked envelope / package. 3. Bidders address and contact details must be reflected on the back of the envelope/package 4. Anti-Competitive behaviour will not be tolerated. 5. No bidder or any of it's consortium / joint venture members may have an interest in any other bidder / consortium / joint venture participating in this bid. 6. Ensure that bid submission includes the fully completed bid document as well as the returnables / bid requirements.
Joint Venture(JV) Partnerships and Sub-Contractors	<ul style="list-style-type: none"> • B-BBEE Certificate - A Joint Venture bid must be accompanied by a consolidated JV B-BBEE Certificate from a SANAS accredited B-BBEE Verification Agency in the name of the Joint Venture plus B-BBEE Report. • All parties to the bid (JV Partners and sub-contractors) must submit all the required returnable documents.
Validity Period	<ul style="list-style-type: none"> • Bid Prices to be valid for a period of 12 weeks (84 days) from date of bid closure. • ACSA may request an extension of the validity period if required.
Alterations to Documents	<p>Do not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations.</p>
Tender Opening	<ul style="list-style-type: none"> • There will be a public opening of the bids after closing date and time at Cape Town International Airport, Southern Office Block Building (SOB), Faranani Boardroom. • The register will be made available accordingly.
Late Submissions	<p>Bids received after the closing date and time will not be accepted.</p>



SCOPE OF WORK

**SCOPE OF WORKS, DRAWINGS, PRICING INSTRUCTIONS AND PRICING SCHEDULES
PRESENTED BY CONSULTANTS**

REFER BID DOCUMENT FOR COMPREHENSIVE INFORMATION



EVALUATION PROCESS



STAGE 1: TEST FOR RESPONSIVENESS

DOCUMENTS OUTSIDE THE DETAILED EVALUATION STAGES WILL BE CHECKED IN THIS STAGE.

DOCUMENTS RELATING TO THE MANDATORY, FUNCTIONALITY, PRICE/PREFERENCE AND OBJECTIVE CRITERIA STAGES WILL BE CHECKED IN THOSE STAGES AND EVALUATED ACCORDINGLY.

THE DETAILED EVALUATION WILL FOLLOW



EVALUATION PROCESS

STAGE 2: MANDATORY CRITERIA

- a) ATTENDANCE OF COMPULSORY BRIEFING SESSION AND SITE INSPECTION.
- b) COMPLETE AND SIGN FORM OF OFFER AND ACCEPTANCE – C1.1 (IN ATTACHED CONTRACT)
- c) ACTIVE CIDB CONTRACTOR GRADING OF 8CE WILL BE ACCEPTED.
- d) BIDDERS MUST FULLY COMPLETE AND SIGN THE BIDDER DISCLOSURE FORM SBD 4.
- e) BIDDERS MUST ACCEPT ACSA'S TERMS AND CONDITIONS

Bidders who do not satisfy the Mandatory Criteria will be disqualified accordingly



EVALUATION PROCESS



SCM TO PRESENT INFORMATION FROM THE BID DOCUMENT

STAGE 3: FUNCTIONALITY CRITERIA (From Page 15 of Bid doc)

Bidders who fail to score the minimum threshold points per criteria and the overall 70/100 points will be disqualified.



EVALUATION PROCESS

SCM AND CONSULTANTS TO PRESENT INFORMATION

STAGE 4: PRICE AND PREFERENCE

The 90/10 Preference Point System will apply.

- **PRICE: 90 Points**

Pricing Instructions – Contract Document (Appendix 1) from page 40

Pricing Schedules – Contract Document (Appendix 1) from page 44

- **PREFERENCE: 10 Points**

As per Preferential Procurement Regulations 2022, organs of state must determine their own preferential procurement policies and implement it for procurement.

NB: The level of B-BBEE contributor status cannot be used for Preference Points.

The following points will be allocated for specific goals.

Bidders must provide proof in order to claim these specific goal points.





Evaluation of Preference :

ACSA will score specific goals out of 10 in accordance with the PPP Regulations 2022/2023. If a bidder fails to meet the Specific goals as outlined on the table below and to submit proof, the bidder will score zero (0) out of 10. ACSA will not disqualify the bidder. See below Specific goals that must be achieved for this bid:

Specific Goals	Score Out of 10
51% owned by Black male and Black women and Black youth and People living with disabilities	10
51% owned by Black male or Black women or Black youth or People living with disabilities (at least two of the above designated groups must be achieved)	8
51% owned by Black male or Black women or Black youth or People living with disabilities	6
Less than 51% owned by Black male, Black women, Black youth, People living with disabilities	4
Other	0





Evaluation of Preference cont.

BIDDER TO PROVIDE PROOF TO SUPPORT THE PREFERENCE POINTS BEING CLAIMED.

BIDDER TO PROVIDE PROOF TO SUPPORT THE PREFERENCE POINTS BEING CLAIMED.

A) PROVIDE ORIGINAL OR CERTIFIED COPY OF VALID SWORN AFFIDAVIT OR

B) VALID B-BBEE CERTIFICATE FROM A SANAS ACCREDITED RATING AGENCY (TOGETHER WITH B-BBEE REPORT)

- **IF BIDDER IS A JOINT VENTURE (JV) – A CONSOLIDATED B-BBEE CERTIFICATE FROM A SANAS ACCREDITED AGENCY MUST BE PROVIDED (TOGETHER WITH B-BBEE REPORT) AS PRESCRIBED BY THE B-BBEE ACT AND ITS RELEVANT/MOST RECENT CODES OF GOOD PRACTICE**

a) ANY OTHER SUPPORTING INFORMATION..

IN ORDER TO SCORE FOR PREFERENCE POINTS, BIDDER MUST PROVIDE SUPPORTING INFORMATION (PROOF) THAT IS RELEVANT TO THE SPECIFIC GOALS.





EVALUATION PROCESS

STAGE 5: OBJECTIVE CRITERIA

- a) As part of this bid and subsequent contract, ACSA **requires** a minimum of 30% sub-contracting for this bid to local (located in the Western Cape Province) black owned (at least 51% black owned) EMEs and/or QSEs as an objective criterion for local economic empowerment. **Bidders must choose sub-contractors that are registered on National Treasury's Central Supplier Database (CSD)**. ACSA may provide the Bidders with a list of all relevant CSD registered suppliers from which the Bidder must choose for subcontracting; please refer to form C11 for further details regarding sub-contracting and CPG.
- b) Sub-contractors must have a CIDB grading of 3CE – 6CE.
- c) The promotion of sub-contractors located in the Western Cape Province for work to be done or services to be rendered in that province.

Bidders must complete and sign form C11 and submit a proposal indicating how the targets above will be achieved.





THANK YOU

BIDDERS TO REFER TO BID DOCUMENT/INFORMATION IN IT'S ENTIRETY WHEN COMPILING THEIR SUBMISSION.

QUESTIONS AND ANSWERS

